

## Student Code of Conduct JKU Business School

JKU Business School thrives in research, education, and real-world business practices through its commitment to the following core values: Bold and Entrepreneurial, Connected and Impactful, Curiosity-Driven and Research-Led, Supportive and Collegial. These activities and the Business School values are interactive. Students are involved in the different processes in a number of ways, depending on the stage of their studies. Even though all stakeholders involved have different roles in this process, the members of JKU Business School - faculty, staff and students - contribute to our success in research, teaching and management. To live our values, we have developed this Code of Conduct with the following elements.

## **Standards of Good Behavior**

We see diversity as an enrichment in our lives. We respect all people regardless of their status, gender, origin, skin color, religion, age, health impairment or sexual orientation, and support different life situations and life plans.

We are committed to putting equality into practice at our university in order to ensure true equal opportunities and equal participation in research, teaching, learning, and continuing education.

We treat each other openly and respectfully, and communicate fairly and in a spirit of partnership in all areas of our university – irrespective of status and group affiliation. We shall be aware of our social and professional responsibilities towards the JKU Business School community and global society and strive to behave accordingly.

For group projects, tasks may be divided between members, provided that the contributions of each member are comparable. However, the entire group remains responsible for the entire project.

## **Examinations**

Students are not allowed to take any unauthorized resources or learning materials to the exams to avoid suspicion of cheating.

Students are required to ensure that their behavior during the exam does not disrupt other students.



For online exams, students have to read all the information regarding online examinations in advance and must follow the instructions. You are not permitted to act on behalf of another student or have another person act on your behalf to fulfill an academic requirement or alter your own academic performance in any way. In addition, students are also not permitted to use any device or other form of assistance during an online exam, with the exception of devices specifically approved by the instructor.

## **Academic Writing & Plagiarism**

Zero tolerance for plagiarism. Students must write all papers and homework assignments on their own, without using any unauthorized resources. An academic thesis or dissertation is considered to be plagiarized if a student has copied the entire academic paper, copied sections of the paper and fail to cite sources properly, used other people's theories or data as well as paraphrased without indicating the source or the author. This includes translated works in a foreign language without acknowledging the source or author or passed another's work on as being their own. Follow the citation guidelines as outlined by the respective thesis supervisor or respective institutes.